



Washoe County

COMMUNITY SERVICES DEPARTMENT

Planning and Development Division

October 23, 2015

To: Washoe County Planning Commission
From: Trevor Lloyd, Senior Planner
Subject: Appointment of members to the Design Review Committee by the Chair.

The Planning and Development Division needs to fill several vacant positions on the Design Review Committee (DRC). According to Article 916 of the Washoe County Development Code, the Planning Commission Chair has the authority to appoint all of the representatives of the DRC with the exception of representative(s) of the Board of Adjustment. There is no requirement for the Planning Commission to vote on or confirm the chair's appointment. See the Development Code excerpt below.

Section 110.916.10 Design Review Committee.

- (b) Committee Membership. The Chair of the Planning Commission shall appoint one (1) person to represent the Planning Commission who shall be a member of the Planning Commission, a former member of the Planning Commission or a designee of the Planning Commission; one (1) member representing the planning profession; one (1) member representing the landscape architecture profession; and one (1) member representing the architecture profession. In addition, the Board of Adjustment will appoint one (1) of its members to the committee, a former member of the Board of Adjustment, or a designee of the Board of Adjustment.

The Design Review Committee (DRC) is a subcommittee of the Planning Commission (PC) and its function is to ensure quality development during the review of discretionary projects. The DRC examines such issues as the compatibility of new development to surrounding property and neighborhoods, the quality of a proposed building, landscaping design and aesthetic impacts. The term for this appointment is four years and is limited to a maximum of two consecutive terms, or eight consecutive years.

In keeping with the provision above, staff will seek the appointment of DRC members directly from the Planning Commission Chair. If you have questions, please do not hesitate to contact me at 775.328.3620 or tlloyd@washoecounty.us.